

# NAME

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## Experienced xxxxxx | Management expert | Consumer advocate

Find your own key words that reflect you

Write here a brief summary of who you are and what you have done.

### Attributes and Expertise

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*Senior clinician	*Change manager	*Team leader
*Change leader	*Stakeholder engagement &	*Honest, trustworthy & reliable
* Infection control specialist	negotiation	*Coach and teacher

### Career Highlights

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#### *Strategy*

- Give examples of where you have led/ developed / contributed to strategy of the organisation. If you haven't then don't make it up!

#### *Operational*

- What operational activities have you done?
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#### *Advisory*

- Do you have expertise that others call on for advice?

#### *Research*

- Are you participating in or leading any research?

There are lots of other headings also:

*Advanced practice*

*Clinical expertise*

*Policy*

*Governance*

*Risk management*

Think about what is relevant to your personal career and experiences.

## Career Summary

Organisation	Role	Dates/Years
		March 2020 - present
		Jun 2019 - present
		May 2017 – June 2019
		Oct 2016 – Apr 2017
		Oct 2015 – Oct 2016
		Oct 2010 – Oct 2015
		Mar 2007 – Aug 2010
		Aug 2003 – Mar 2007
Various roles in xxxxxxx once you get past about 10 years.		

## Qualifications and Memberships

### Qualifications

List your qualifications here – those that you got from uni or a registered training authority. Don't list your internal courses – unless it relates to the job specifically

### Memberships

List the professional associations you are a member of.

This does **not** include your industrial organisation (union).

Identify if you are an active member and hold a position like – chair, treasurer etc

## Professional Experience

Here you detail your experiences and specifically address the “so what” through the achievements. Don't describe your role and responsibilities – this is not good enough and could see you culled from the process.

List from the latest role first

Role	Key Responsibilities	Achievements
<b>Organisation</b>	Report to xxx	Bullet point your achievements.
<b>Role</b>	Member of xxxx	What are the measurable activities you can share – what increased or reduced due to your involvement
<b>Dates</b>	2 or 3 short statements of your key responsibilities – perhaps budget and FTE you managed	

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